



Telkom Tenders

MANUAL-RFX-PROJ-00017-2012FOR THE PROVISION OF FORWARDING, CLEARING AND SHIPPING SERVICES TO TELKOM

Publish Date : 7 January 2013
 Closing Date : 28 January 2013
 Time : 11H00
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 Document Cost : R50

Description:

Telkom wish to invite potential Proposer/s to tender for the Provision of Forwarding, Clearing and Shipping Services to Telkom.

1. CRITICAL CRITERIAS REQUIREMENTS

1.1 BEE CRITICAL CRITERIA

1.1.1 Equity Ownership - 50.1% Effective Black Ownership

The proposers/bidders must provide documentation to proof compliance to the above-mentioned requirement of effective Black Ownership of 50.1% or more. In case of a Close Corporation all the listed documents under column titled "Close Corporations (CC)" **must** be submitted whereas in the case of a (Pty) Ltd/Ltd all the listed documents under column titled "Pty (Ltd)/Ltd" **must** be submitted.

For Public listed companies, black shareholding shall be institutionalised black shareholding and not shares traded through Stock Exchange.

The above required documentation is as follows:

	Close Corporations (CC)		Pty (Ltd)
1	The CIPC (previously known as CIPRO) documents specifying % ownership of members	1	Signed shareholders agreement or Articles of Association where the company is owned by more than one entity or individual shareholders
		2	Share certificates of individual companies or individual members tallying with shares allocated
2	Valid verification certificate of your Company's BBBEE from a SANAS accredited verification agency or IRBA registered auditor (i) Companies with annual turnover of more than R5m valid verification certificate is required (ii) Companies with annual	3	Valid verification certificate of your Company's BBBEE from a SANAS accredited verification agency or IRBA registered auditor (i) Companies with annual turnover of more than R5m valid verification certificate is required (ii) Companies with annual turnover of



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	turnover of less than R5m: A letter from Independent Auditor/Accountant confirming the company annual turnover and the percentage (%) effective Black shareholding in the company is required		less than R5m: A letter from Independent Auditor/Accountant confirming the company annual turnover and the percentage (%) effectiveBlack shareholding in the company is required
3	Independent Auditor/Accountant letter confirming level of unrestricted entitlement of Black people to receive their economic interest indicated with percentage (%) particulars as per the attached sample letter (Refer to Annexure A)	4	Independent Auditor/Accountant letter confirming level of unrestricted entitlement of Black people to receive their economic interest indicated with percentage (%) particulars as per the attached sample letter (Refer to Annexure A)

1.1.2 B-BBEE Recognition Level 4 (four) or better:

At the Closing Date of the Bid, the Bidder must have a valid B-BBEE Recognition Certificate evidencing a minimum level 4 (four) or better BEE status issued by an approved IRBA registered auditor or SANAS accredited verification agency. A valid IRBA or SANAS accredited certificate must be attached to the bid response.

VALID IRBA OR SANAS ACCREDITED CERTIFICATES WILL BE ACCEPTED AS PROOF OF B-BBEE STATUS

Companies with annual turnover of less than R5m: A letter from Independent Auditor/Accountant confirming the company's annual turnover and the percentage (%) of effective Black shareholding in the company is required. A valid Independent Auditor / Accountant letter must be attached to the bid response.

1.2 Commercial Conditions

1.2.1 In order to participate in the Tender process, bidder/s must comply with the South African Revenue Services (SARS) requirements and regulations. The following document must therefore be submitted with their response as proof of compliance:

- A current tax clearance certificate issued by SARS, the certificate must be valid at the date of closing of the bid.
- The Bidder must have a current deferment account with SARS. The Bidders must supply copies of related SARS documents, confirming status of account.

2. Bid Document Collection

The bid document can be collected from the Telkom Tender Office at the following address:

**179 Johannes Ramokhoase Street (formally known as Proes Street),
Telkom Tower South,
Lower Ground Floor**

Contact Person: Benji Ramatlakana
Contact details: **(012) 311 3364**



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3. Bidder's conference

Date : 14 January 2013

Venue : TTN BUILDING, 1ST FLOOR, STRELITZIA

Time: : 10h00 till 12h00

Please note: Bidders are requested to arrive 30 minutes prior to the scheduled time to be signed in.