

**Self-Register to gain access to e-tenders:**

<http://www.telkom.co.za/sites/aboutus/procurement/tenderbulletins/>

**If you already have your log in and password, go to:** <https://srmpportal.telkom.co.za/irj/portal>

You must first **register** using the first link. If registered already, log in using the second link. Once you are inside the e-sourcing website, please login and send Telkom you're "**Intend to Respond**" by clicking on **Request an invitation to this event** on the workbench under **Upcoming Events**.

You may send us your **Intent to respond** until the **Tender Closing date**. Guidelines for registering and responding to Tenders are available on the Telkom tender Bulletin webpage. You will be able to access Tender documentation once Telkom accepts your Intent to Respond.

<b>Tender Open for Response:</b>	18 January 2016 14:00
<b>Tender Closing Date</b>	Electronic tender responses due before <b>15:00 on 02 February 2016</b>
<b>RFx No:</b>	RFS-00003-2016
<b>DESCRIPTION:</b>	For the production, editing and printing of the Telkom Foundation Annual Report
<b>CONTACT DETAILS:</b>	<p>All Technical (registration, access, password related) queries should be sent to <a href="mailto:ARS@telkom.co.za">ARS@telkom.co.za</a>.</p> <p>Only Tender specific or content related queries should be directed to the <b>Discussions tab</b> on e-sourcing. Please use email as your last resort</p> <p><b>Primary Contact: Mokoena, Constance</b> (012) 311 2592 (Office) <a href="mailto:MokoenNC@Telkom.co.za">MokoenNC@Telkom.co.za</a></p> <p><b>Secondary Contact: De Winnaar, Jacqui</b> (012) 311 4862 (Office) <a href="mailto:DWinnaJ@Telkom.co.za">DWinnaJ@Telkom.co.za</a></p>

<b>MILESTONES</b>	<b>PLANNED DATE</b>
Questions should only be submitted until 5(five)* business days before the Tender Closing Date	<b>From:</b> 18 January 2016 <b>To:</b> 26 January 2016
Site Visits if required. <b>Write N/A if not required</b>	N/A
Presentations if required. <b>Write N/A if not required</b>	N/A
E-Auction Training <b>Write N/A if not required</b>	N/A
E-Auction <b>Write N/A if not required</b>	N/A
Notification to successful Respondents	12 February 2016

*All dates subject to change*