



BID PUBLICATION

RFP 0366/2012: THE RENDERING OF FORWARDING, CLEARING AND SHIPPING SERVICES TO TELKOM.

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Document Fee:	R50.00

1.0 SCOPE:

- 1.1 Telkom wish to invite potential Proposer/s to tender for the Provision of Forwarding, Clearing and Shipping Services to Telkom.

2.0 CRITICAL CRITERIA REQUIREMENTS:

CRITICAL CRITERIA

2.1 BEE CRITICAL CRITERIA

The following critical criteria will apply for evaluation of this RFP0366/2012. Non-compliance to these criteria or no supporting documentation supplied with this RFP0366/2012 response will invalidate your tender

2.1.1 Equity Ownership - 50.1% Effective Black Ownership

Telkom requires that proposers/bidders must have a minimum effective Black Ownership of 50.1% or more.



The proposers/bidders must provide documentation to proof compliance to the above- mentioned requirement of effective Black Ownership of 50.1% or more. In case of a Close Corporation all the listed documents under column titled “Close Corporations (CC)” **must** be submitted whereas in the case of a (Pty) Ltd/Ltd all the listed documents under column titled “Pty (Ltd)/Ltd” **must** be submitted.

The above required documentation is as follows:

	Close Corporations (CC)		Pty (Ltd)
1	The CIPC (previously known as CIPRO) documents specifying % ownership of members	1	Signed shareholders agreement where the company is owned by more than one entity or individual shareholders
		2	Share certificates of individual companies or individual members tallying with shares allocated
2	Valid verification certificate of your Company's BBEE from a SANAS accredited verification agency (i) Companies with annual turnover of more than R5m valid verification certificate is expected (ii) Companies with annual turnover of less than R5m: A letter from Auditors/Accountants confirming the company annual turnover and the percentage (%) black shareholding in the company is expected	3	Valid verification certificate of your Company's BBEE from a SANAS accredited verification agency (i) Companies with annual turnover of more than R5m valid verification certificate is expected (ii) Companies with annual turnover of less than R5m: A letter from Auditors/Accountants confirming the company annual turnover and the percentage (%) black shareholding in the company is expected
3	External Auditors/Accountants letter confirming level of unrestricted entitlement of Black people to receive their economic interest with percentage (%) indicated	4	External Auditors/Accountants letter confirming level of unrestricted entitlement of Black people to receive their economic interest with percentage (%) indicated. See sample letter as per Annexure A

For Public listed companies, black shareholding shall be institutionalised black shareholding and not shares traded through Stock Exchange.

2.1.2 B-BBEE Recognition Level 4 (four) or better:

At the Closing Date of the Bid, the Bidder must have a valid B-BBEE Recognition Certificate evidencing a minimum level 4 (four) or better BEE status issued by a SANAS accredited verification agency. A valid SANAS accredited certificate must be attached to the bid response.

ONLY VALID SANAS ACCREDITED CERTIFICATES WILL BE ACCEPTED AS PROOF OF B-BBEE STATUS.



2.2 Technical Specification

- 2.2.1 The Bidder must have a current deferment account with SARS. The Bidders must supply copies of related SARS documents, confirming status of account.
- 2.2.2 The Bidder must have a warehouse facility within a radius of 80km of OR Tambo airport. Proof of address must be provided.
- 2.2.3 The Bidder must have a **Real Time** BIS (Business Intelligent System) in place. The following must be provided:
- 2.2.3.1 Confirmation of the type/name of the BIS application.
 - 2.2.3.2 Method of interfacing with customers.
 - 2.2.3.3 Letter of confirmation from at least 2 current Local Clients stating that the BIS is a working application.
 - 2.2.3.4 Letter of confirmation from at least 2 current agents in Europe stating that the BIS is a working application.
 - 2.2.3.5 Client's satisfaction index report from 2 current Clients.

2.3 Commercial Conditions

- 2.3.1 In order to participate in the Tender process, bidder/s must comply with the South African Revenue Services (SARS) requirements and regulations. The following document must therefore be submitted with their response as proof of compliance:
- A current tax clearance certificate issued by SARS, the certificate must be valid at the date of closing of the bid.

BIDDER'S CONFERENCE:

Date: 13 July 2012 (Friday)
Venue: Telkom SA Limited
152 Proes Street
Telkom Tower South building
Twentieth (20th) Floor, Conference Room
Pretoria
Time: 10:00am till 12:00am

Please note: Bidders are requested to arrive 30 minutes prior to the scheduled time to be signed in



The tender document can be obtained from Telkom's Tender Office at the following address:

Attention: Benji Ramatlakana
Tel: (012) 311 3364
Telkom Towers South
Lower Ground Floor
179 Proes Street
Pretoria
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