



## Telkom Tenders

### RFP-00029/2013 FOR THE PROVISION OF INCENTIVES, ACTIVATION, CONNECT PROGRAM MANAGEMENT, AND PROMOTIONAL ITEMS AND BRANDING TO TELKOM

Publish Date : 29 November 2013  
Closing Date : 10 January 2014  
Time : 11H00  
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Document Cost : R50

#### Description:

#### RFP – 00029/2013 for Incentives, Activations, Connect Program Management and Promotional Items and Branding

##### 1. Pre-qualification Criteria

Potential Bidders have to comply with the following pre-qualification criteria. Non-compliance to any one of these criteria or no supporting documentation supplied as requested will invalidate a bid.

PRE-QUALIFICATION CRITERIA	NAME OF THE DOCUMENT TO BE SUBMITTED	NON-SUBMISSION SHALL RESULT IN DISQUALIFICATION?
<p>As at the closing date of this RFP, the Respondent must have a valid B-BBEE recognition certificate issued by an approved IRBA registered auditor or a SANAS accredited verification agency. A valid IRBA or SANAS accredited certificate must be attached to the tender response.</p> <p>If a Respondent qualifies as an Exempted Micro Enterprise (EME), a letter from its auditors or accounting officer must be submitted to verify accredited EME and percentage of black ownership as required in terms of B-BBEE legislation.</p>	<p><b>VALID CERTIFIED IRBA OR SANAS ACCREDITED CERTIFICATE</b></p> <p><b>OR</b></p> <p><b>LETTER FROM AUDITORS OR ACCOUNTING OFFICER AS REQUIRED IN TERMS OF B-BBEE LEGISLATION (FOR EME's ONLY)</b></p>	<p><b>NO – Please submit a certified copy of a valid certificate.</b></p> <p><b>Failure to submit the required B-BBEE documentation will result in service providers scoring zero for B-BBEE.</b></p>



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As at the closing date of this RFP, the Respondent must have a valid SARS Tax certificate. A valid SARS certificate must be attached to the tender response.	<b>VALID ORIGINAL SARS TAX CERTIFICATE</b>	<b>YES – Please submit a valid original certificate.</b>
The bidding agency must have an office within a 100km radius of the Telkom Business Office situated at 61 Oak Avenue Centurion, 0046	<b>VALID THIRD PARTY DOCUMENT INDICATING THE PHYSICAL ADDRESS E.G. UTILITY BILL</b>	<b>YES – Please submit an original signed document.</b>
The bidder must have no current contracts with the following service providers; Vodacom, MTN, Neotel and Cell C that may result into a conflict of interest.	<b>VALID WRITTEN CONFIRMATION</b>	<b>YES – Please submit an original signed letter.</b>
The following required documentation to be properly completed, signed and submitted by a Respondent.	<b>PRO FORM AUTHORITY FOR SIGNATORY</b>	<b>YES – Please submit an original signed document.</b>
The following required documentation to be properly completed, signed and submitted by a Respondent.	<b>DECLARATION BY RESPONDENT</b>	<b>YES – Please submit an original signed document.</b>
	<b>TELKOM LEGAL TERMS AND CONDITIONS FOR INCENTIVES, ACTIVATIONS, CONNECT PROGRAM MANAGEMENT AND PROMOTIONAL ITEMS AND BRANDING</b>	<b>YES – Please submit an original signed document.</b>
	<b>DECLARATION OF INTEREST</b>	<b>YES – Please submit an original signed document.</b>
	<b>SUPPLIER’S CODE OF CONDUCT</b>	<b>YES – Please submit an original signed document.</b>
	<b>TAXATION QUESTIONNAIRE AND DECLARATION</b>	<b>YES – Please submit an original signed document.</b>
	<b>PREVENTION OF FRAUD &amp; CORRUPTION QUESTIONNAIRE</b>	<b>YES – Please submit an original signed document.</b>



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### 2. Bid Document Collection

The bid document can be collected from the Telkom Tender Office at the following address:

**179 Johannes Ramokhoase (Formerly Proes Street), Telkom Tower South,  
Lower Ground Floor**

Contact Person: Benji Ramatlakana  
Contact details: **(012) 311 3364**

### 3. Bidder's conference

Date: 11 DECEMBER 2013

Venue: FIRST FLOOR TTN PROTEA

Time: 10 O'CLOCK

**Please note:** Bidders are requested to arrive 30 minutes prior to the scheduled time to be signed in.