

**TENDER BULLETIN No.23**

**Price R7.00**

**Telkom SA Ltd.  
Private Bag X849  
Pretoria  
0001**

**2005-03-04**

***Tenders/Proposals/Bids must comply with the following:***

- 1. Tenders/Proposals/Bids must be submitted on Telkom SA Ltd. tender/proposal/bid forms. It should be filled in completely and reflect full particulars. Tender/Proposal/Bid documents issued for a particular tender/proposal/bid may not be reproduced and amended for submission against any other tender/proposal/bid.***
- 2. Tenders/Proposals/Bids must be submitted in sealed envelopes.***
- 3. Separate envelopes must be used for each tender/proposal/bid.***
- 4. The address, tender/proposal/bid number and closing date must be indicated on the front of the envelope.***
- 5. The name and address of the respondent must be indicated on the back of the envelope only.***

***Tender/Proposal/Bid documents are available, unless specified otherwise, on request only, from The Executive: Purchasing, Procurement Services, Private Bag X849, Pretoria 0001, or may be collected at the tender office at 179 Proes Street, Pretoria.***

***Telephone (012) 311 3364 or (012) 311 3009***

***Office hours: 07:15 to 16:00 (Mondays to Thursdays) and 7:15 to 15:30 (Fridays).***

***Tenders/Proposals/Bids should, unless specified otherwise, be addressed and mailed to The Executive: Purchasing, Procurement Services, Private Bag X849, Pretoria 0001 or deposited in the tender box at 179 Proes Street, Pretoria (below the overhead bridge).***

***TENDER DOCUMENTS WILL BE CHARGED AS FOLLOWS:***

***RFP's, RFB's and Building Services tenders above an estimated value of R1m at R200 per set of documents (VAT inclusive) and for RFP's, RFB's and Building Services tenders below an estimated value of R1m at R50 per set of documents (VAT inclusive). (To be paid by bank guaranteed cheque made out in favour of Telkom SA Ltd., cash or postal orders. In respect of Building related tenders, cheques should be made out in favour of TFMC (Pty) Ltd).\****

***NB: ABOVE AMOUNTS ARE NOT REFUNDABLE.***

***General tender documents and (RFI'S) will still be issued free of charge.***

***NB: It is prospective tenderers' responsibility to obtain documents in time so as to ensure that responses reach Telkom SA Ltd., timeously. Telkom SA Ltd. cannot be held responsible for delays in the postal service.***

***Telkom SA Ltd reserves the right to cancel or withdraw any item published.***

***The Tender Bulletin also contains information in respect of tenders issued by Telkom's regional offices (if any was issued)***

***Please note that this bulletin is also advertised on Internet: Telkom homepage [www.Telkom.co.za](http://www.Telkom.co.za).***

<p>RFP 020/05</p>		<p><b><u>DESCRIPTION</u></b> Rendering of Catering Services to Telkom</p> <p><b><u>PURPOSE AND SCOPE</u></b> Telkom's intent with this Request for Proposal is to appoint a service provider for the rendering of catering services to Telkom Head Office and the entire Center for Learning (CFL) Sites.</p> <p><b><u>LOCATION</u></b> Head Office sites are in Pretoria and Centurion. CFL sites are nationally.</p> <p><b><u>BIDDERS CONFERENCE</u></b> A bidders conference will be held at 10:00 on 17 March 2005 in the Auditorium, 152 Proes Street, Pretoria. All questions that need to be answered during the bidders conference must be in writing and must reach Nada van Niekerk by not later than close of business on 14 March 2005.</p> <p><b><u>CRITICAL EVALUATION CRITERIA</u></b></p> <ul style="list-style-type: none"> <li>• <b>Commercial experience</b> <b>A minimum of 4 year commercial catering experience to corporate entities</b></li> <li>• <b>BEE / PDI</b> A minimum PDI equity ownership of 25% and all Telkom centers where a service will be provided shall be black managed.</li> <li>• <b>Occupational health, safety and environment</b> <ol style="list-style-type: none"> <li>1) Comply to "Regulations Governing General Hygiene Requirements for Food Premises and the Transport of Foods" as per Government Notice R918 of July 1999 (Regulation 3 (6) (A)).</li> <li>2) Accept Terms and Conditions for Occupational Health, Safety and Environmental Matters for Telkom Suppliers</li> <li>3) Accept Telkom's Environmental Policy</li> <li>4) Comply with the procedures for use, inspection and cleaning of equipment in terms of SANS specification 1850:2003 Edition 1- Annexure B.</li> <li>5) Frequent inspections on sites where Proposer is currently rendering a service, by an independent accredited institution must be carried out and proof of such inspections must accompany the proposal response.</li> </ol> </li> </ul> <p><b>Contact Person: Nada van Niekerk</b></p> <p><b>Tel: (012) 311-3176</b> <b>Fax: (012) 311-2227</b> <b>e-mail: vniekea4@telkom.co.za</b></p> <p><b>DOCUMENT FEE: R200.00</b></p>	<p>Closing time: 11:00 Closing date: 2005-04-14</p>
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