



Telkom Tenders

RFP 00015-2012 ...TO PROVIDE INTEGRATED EMPLOYEE ENGAGEMENT PROGRAMME

Publish Date : 20 NOVEMBER 2012
Closing Date : 03 DECEMBER 2012
Time : 11H00
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Document Cost : R50

Description:

INTEGRATED EMPLOYEE ENGAGEMENT PROGRAMME (BRAND, CULTURE, ETHICS, COMMUNICATION & BUSINESS)

1. Critical Criteria

No.	Critical Criteria
6.1.1	At the Closing Date of the Bid, the Bidder must have a valid B-BBEE Recognition Certificate evidencing a minimum level 4 (four) or better BEE status issued by an approved IRBA registered auditor or SANAS accredited verification agency. Companies with annual turnover of less than R5 m: A letter from Independent Auditors/Accountant confirming the company's annual turnover and the percentage (%) of effective Black shareholding in the company is required.
	Bidder to attach a valid IRBA or SANAS accredited certificate to the bid response.
6.1.2	The Bidder must have a valid TAX Clearance Certificate from SARS at the close of Bid
	Bidder to submit valid TAX Clearance Certificate from SARS
6.1.3	The bidding agency must have no current contract(s) with MTN, Vodacom, Cell C and Neotel on any related scope of work for this tender (Integrated Employee Engagement Programme) on the closing date of this tender.
	Bidder to provide a signed letter confirming that no contract(s) exists based on pro forma provided
6.1.4	The bidding agency must have an office within a 100km radius of the Telkom Head Office - situated at 152 Johannes Ramokhoase Street (previously Proes Street), Pretoria, 0001 – Telkom Tower North.
	Bidder to provide a third party document in a written form indicating the physical address e.g. utility bill
6.1.5	Bidders must have conducted at least one integrated employee engagement programme for a corporate (more than 2,000 employees) in the past two (2) years.
	Bidders to provide the name of the corporate, details of the project, as well as the contactable reference for this account to substantiate compliance.

2. Bid Document Collection

The bid document can be collected from the Telkom Tender Office at the following address:



Telkom Tenders

**179 Johannes Ramokhoase (previously Proes Street), Telkom Tower South,
Lower Ground Floor**

Contact Person: Benji Ramatlakana

Contact details: **(012) 311 3364**

3. Bidder's conference

Date: 27 November 2012

Venue: First Floor, Telkom Towers North, PROTEA Conference Room

Time: 9H00

Please note: Bidders are requested to arrive 30 minutes prior to the scheduled time to be signed in.