



Telkom Tenders

RFB 282/2010

Open Bid for the provision of physical security on Telkom sites: National Key Points, strategic, high risk, medium risk and low risk sites for Gauteng, North east, Central, Southern, Eastern and Western regions for a period of three (3) years. The contract will be for a contract period of three (3) years.

Closing date & time [2010/09/01 @ 11:00](#)
Contact Person Arnold Oliver
Tel (012) 311-2180
Fax (012) 311-1290
e-mail Oliverga@telkom.co.za

Scope:

The purpose of this bid is to select and appoint a Security Company/s for the daily physical guarding, access and egress control of all identified Telkom sites and to effectively protect and secure Telkom's assets, employees, vehicles and premises thereby reducing and minimizing losses. The scope also encompasses the escorting of Telkom employees and vehicles, the strategic guarding or patrolling of Telkom cable routes or network elements upon request. The contract will be for a contract period of three (3) years.

Critical Criteria:

- 1) The bidder shall have fully functional and operational office/s (proof of lease agreements to be provided by bidder/s valid for the duration of the contract) for the provinces/sub regions which they are tendering for. Such premises shall be in accordance with Private security regulatory authority (PSIRA) act 56 of 2001 – Clause 5 par 1 (a) and (b). The bidder shall provide the Private security regulatory authority (PSIRA) BUSINESS REGISTRATION CERTIFICATE as shown in par 5.1.2 in compliance with the above.
- 2) The Bidder must submit a valid copy of his Private security regulatory authority (PSIRA) BUSINESS REGISTRATION CERTIFICATE (Private security regulatory authority (PSIRA), act 56 of 2001, chapter 23, Par 20.1 & 20.2). The relevant documentation, indicating the level of the Bidder's compliance to Private security regulatory authority (PSIRA), Act 56 of 2001, and the regulations therein, for the past year 2009/2010, must also be obtained by the Bidder, from Private security regulatory authority (PSIRA), and be attached to the bidder's submission.
- 3) The Bidder should confirm in writing that he/she will not subcontract the Physical Security Services bid. – (Undertaking letter provided in RFB, Volume 1 Part 4 to be completed and signed in full and submitted together with your bid document on the closing date of the bid.)



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- 4) The bidder/s must submit at least 3 (three) current references of Physical Security services rendered to other companies for the year 2009/2010 as well as contact details.
- 5) Set aside tender for fifty one percent (51%) effective black ownership and more.

Set aside is a special condition that gives preference in the procuring of goods and services to Black suppliers. A Black supplier shall be a natural person or legal entity that is bona-fide materially owned and controlled by South African Blacks, who are commercially active on an ongoing basis to add commercial value and is certified as such by Telkom. The Black supplier shall be the legal entity that is 51% and above owned and managed by blacks. Black management control shall mean Black executive directors, managers, members including partners who possess authority to change and influence material decisions in the business.

These managers shall be actively involved in the daily operations of the business.

The Bidder shall be a registered legal entity that is owned and controlled by South African Blacks, as evaluated by Telkom.

The following documentary proof is required to substantiate compliance to the criteria

- Detailed breakdown of shareholding in the following format:
- Equity Ownership

	Please provide a complete list of all shareholders (Black & Other) Indicate with percentage as appropriate.										
	1.	Name	Exercisable Voting Rights		Economic Interest		Indicate Percentage %				
			Black People (%)	Black Female (%)	Black People (%)	Black Female (%)	African	Coloured	Indian	White	Gender
1											
2											
3											
4											
5											
6											
Total percentage											



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Designated Groups – Please list all beneficiaries in the Designated Groups

- Company registration document
- Certified copy of the latest valid shareholders certificate
- Certified copy of Shareholders agreement
- Founding Statement in case where the company is a close corporation
- Organization structure(shareholding structure)
- Joint Venture Agreement
- The Joint Venture must be a registered legal entity organization or an organization which satisfies the essentials of a partnership.
- It must be noted that in case of a Joint Venture, the individual parties/entities within the Joint Venture must individually have a minimum of 30% effective black equity ownership with an overall compliance with the requirements as set above.

Note: The Bidder must complete the BEE Questionnaire in the RFB document and provide all the documents as stated above

- 6) For the purposes of this bid the bidder shall specify full compliance to the critical criteria in the certificate of compliance provided in the bid document Volume 1, Part 4.

BIDDERS' CONFERENCE



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DATE : 18 AUGUST 2010
TIME : 11:00 TO 13:00
VENUE: TELKOM SA
TELKOM TOWER NORTH
STRELITZIA CONFERENCE ROOM
1 ST FLOOR
152 PROES STREET
PRETORIA

Bidders shall ensure that no more than two representatives of their organization attend the Bidders conference. Bidder/s shall ensure that a suitable qualified representative will attend the Bidder's conference. The representative shall ensure that his/her presence at the conference is verified.

The objectives of the conference are:

- to provide information about the procurement processes, so that the Bidders clearly understand the activities they are required to perform; and
- to answer questions and resolve any issues concerning the requirements detailed in this RFB document.

- a) Please provide the names of the representatives who will attend the Bidders Conference.
- b) Please ensure that you attend the Bidders Conference early as parking is generally not available
- c) All questions with regard to the information required in this RFB document must be submitted only in writing, not later than 12h00 pm on [13 August 2010](#) by facsimile or e-mail for the attention of:

Name: Arnold Oliver
Facsimile number: (012) 311-1290
E-Mail address: Oliverga@telkom.co.za

- d) The Bidder's Conference will be held provided questions are received on or before 12h00 on [13 August 2010](#). No questions shall be entertained after this date.
- e) All verbal enquiries shall not be considered part of the Bidder's Conference,

Important.

- a) Please provide the names of the representatives who will attend the conference.



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b) Please ensure that you arrive at the bidders conference early to ensure that you get parking

The bid document can be obtained from Telkom's tender office at the following address:

Att: Benji Ramatlakana
Tel: (012) 311-3364
Telkom Tower South Building
Lower Ground Floor
179 Proes Street
Pretoria

Location: Telkom Head Office.

Document Free: R 50,00