



## Telkom Tenders

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**RFB0009/2008:** SUPPLY AND COMMISSIONING/IMPLEMENTATION OF DOCUMENT IMAGING AND LIFECYCLE MANAGEMENT SOLUTION

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Closing date & Time 2008/03/28 @ 11:00

Publish date 2008/02/20

Bidders Conference date: 05 March 2008 at 10H00 – 12H00 (Please see details below)

**CONTACT PERSON Thomas Makhushu**

TEL (012) 311-4739

FAX (012) 311-1665

E-mail MakhushDT@telkom.co.za

Cost R50.00

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### **SCOPE:**

Telkom wish to invite potential Bidder/s to bid for the supply and Commissioning/Implementation of Document Imaging and Lifecycle Management Solution.

### **CRITICAL CRITERIA :**

The following critical criteria will be used to evaluate. Failure to comply with this criteria will result in automatic disqualification:

- 1.0 The solution shall provide a content management system to meet functions such as research, advertising and promotions, publishing, administration, resource management, HR, Finance, sales and Marketing enterprise application extension to suppliers and partners and customer self service.
- 2.0 The solution shall consist of a unified platform to provide a common set of core services for collecting, migrating, retaining, securing, and discovering all types of information content.
- 3.0 Store all content types – including images, text and recordings within in the same database without silo's to separate data types.
- 4.0 Enable audit trails from the load stage to all future viewing.
- 5.0 The Load / Import process shall allow for bulk updating with sufficient intelligence to assign to a specific customer based on the Identification Number (ID) and/or details on scanned documentation.
- 6.0 The Original Equipment Manufacturer (OEM) SHALL have equity ownership in the Bidding entity".
- 7.0 The Bidder/s responding to this RFP, must have a Black shareholding of 25.1% or more effective shareholding in the company responding to this bid.



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Note: In order to qualify for the Critical Criteria number 6.0 and 7.0 above:

The bidder must submit proof of ownership in the form of;

- Share certificate
- Shareholders agreement
- Registration documents
- Proof of shareholding by the OEM in the bidding company and
- Proof of South African citizenship by Shareholders

8.0 Documents shall be captured from multiple sources including; scanners, fax's and e-mails.

9.0 The offered solution should be compliant with Active Directory

10.0 To prove the critical criteria, for the complete ECM solution, Telkom wishes to enter into field trials with short listed vendors at no cost to Telkom to item 1 to 8 above.

NB: For evaluation purposes bidder/s response/s must contain full supporting documents as reference.

**Bidder's conference will be on:**

Date: 05 March 2008

Venue: Erica Conference Room, Telkom Towers North, 152 Proes Street, Pretoria, 1<sup>st</sup> Floor

Time: 10:00AM to 12:00 Noon

**The tender document can be obtained from Telkom's Tender Office at the following address:**

**Attention:** Willie Senekal  
**Tel:** (012) 311 3364  
179 Proes Street  
Pretoria  
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