

**TENDERBULLETIN No. 08,09**

**Price R7.00**

**Telkom SA Ltd  
Private Bag X849  
Pretoria  
0001**

**2004-11-26**

**Tenders/Proposals/Bids must comply with the following:**

- 1. Tenders/Proposals/Bids must be submitted on Telkom SA Ltd. tender/proposal/bid forms. It should be filled in completely and reflect full particulars. Tender/Proposal/Bid documents issued for a particular tender/proposal/bid may not be reproduced and amended for submission against any other tender/proposal/bid.**
- 2. Tenders/Proposals/Bids must be submitted in sealed envelopes.**
- 3. Separate envelopes must be used for each tender/proposal/bid.**
- 4. The address, tender/proposal/bid number and closing date must be indicated on the front of the envelope.**
- 5. The name and address of the respondent must be indicated on the back of the envelope only.**

**Tender/Proposal/Bid documents are available, unless specified otherwise, on request only, from The Executive: Purchasing, Procurement Services, Private Bag X849, Pretoria 0001, or may be collected at the tender office at 179 Proes Street, Pretoria.**

**Telephone (012) 311 3364 or (012) 311 3009**

**Office hours: 07:15 to 16:00 (Mondays to Thursdays) and 7:15 to 15:30 (Fridays).**

**Tenders/Proposals/Bids should, unless specified otherwise, be addressed and mailed to The Executive: Purchasing, Procurement Services, Private Bag X849, Pretoria 0001 or deposited in the tender box at 179 Proes Street, Pretoria (below the overhead bridge).**

**TENDER DOCUMENTS WILL BE CHARGED AS FOLLOWS:**

**RFP's, RFB's and Building Services tenders above an estimated value of R1m at R200 per set of documents (VAT inclusive) and for RFP's, RFB's and Building Services tenders below an estimated value of R1m at R50 per set of documents (VAT inclusive). (To be paid by bank guaranteed cheque made out in favour of Telkom SA Ltd., cash or postal orders. In respect of Building related tenders, cheques should be made out in favour of TFMC (Pty Ltd).\***

**NB: ABOVE AMOUNTS ARE NOT REFUNDABLE.**

**General tender documents and (RFI'S) will still be issued free of charge.**

**NB: It is prospective tenderers' responsibility to obtain documents in time so as to ensure that responses reach Telkom SA Ltd., timeously. Telkom SA Ltd. cannot be held responsible for delays in the postal service.**

**Telkom SA Ltd reserves the right to cancel or withdraw any item published.**

**The Tender Bulletin also contains information in respect of tenders issued by Telkom's regional offices (if any was issued)**

**Please note that this bulletin is also advertised on Internet: Telkom homepage [www.Telkom.co.za](http://www.Telkom.co.za).**

RFB093/04	<p><b><u>DESCRIPTION</u></b></p> <p><b>THE PROVISION OF HEALTH MANAGEMENT CENTRES PROGRAM SERVICES FOR TELKOM SA LIMITED</b></p> <p><b><u>PURPOSE</u></b></p> <p>The intent of this initiative is to provide Fitness Centres (Gyms) as a means for Telkom employees to improve their health and fitness status in order to assist the company to optimise its human capital as intended within Telkom's Integrated Health Profile and the "Know your health status" drive.</p> <p>The intervention is thus initiated to reduce sick absenteeism frequently and severity, minimise Telkom's contingent liability, and facilitate increased productivity, to enable employee wellbeing not only to influence the Telkom bottom line, but also ensure sustainability of Telkom competitive advantage.</p> <p><b><u>SCOPE</u></b></p> <p><b><i>Establish corporate membership with national fitness centres</i></b></p> <p>In order to promote participation of employees at suitable Fitness Centres in all regions, the following is proposed:</p> <ol style="list-style-type: none"> <li>1. Fitness Centres to be suitably located to satisfy the employee population</li> <li>2. Telkom would provide a subsidised payment plan to employees for monthly membership to Fitness Centres.</li> <li>3. The Fitness Centre should provide a corporate discount benefit to Telkom employees</li> <li>4. Fitness Centre activation / entrance and administration fees are waived</li> <li>5. Existing Telkom Employees monthly Fitness Centre membership contracts are cancelled and renewed free of charge in order that employees can benefit from the abovementioned discount.</li> </ol>	2004-12-15 11:00
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6. Standard of Fitness Centres to be compatible to international standards providing facilities including the following:

- Full Cardiovascular gymnasium
- Resistance equipment
- Free Weights
- Aerobics
- Cycle
- Heated Swimming Pool – (Optional)
- Aqua-Aerobics – (Optional)
- Steam Rooms
- Saunas
- Junior Care – (Optional)

7. Suitable fitness programs available including:

#### 7.1 Initial Fitness Programs

To be set out on an individual basis depending on the fitness status and members needs. This should consist of cardio vascular and resistance training.

#### 7.2 High Risk Programs

Members having any risk for training (joint problems, heart problems, injuries, etc are screened free of charge by registered Biokineticists for the necessary medical clearance and advise on safe exercises. Follow ups to be carried by Medical Aids.

#### 7.3 Ultra Fitness Programs

Intense programs are available to the individual requiring the choice of achieving intense fitness levels. Personalized exercise programs are provided including eating plan and additional fitness assessments

#### 7.4 Personal Trainer Program

In order to maximise time efficiency, to have the option to be able to work in tandem with a skilled private trainer in order to obtain results of a personalized exercise program.

#### 7.5 Group Training Programs

For members to exercise in a group environment

including:

- Aerobics
- Spinning

#### 7.6 Nutrition Consultancy

Advice on specific diets and supplement nourishments provided for achieving weight reduction targets.

#### **CRITICAL CRITERIA**

- *The Service Provider must have branches located in all the Telkom regions nationally, to ensure that Telkom's employee population is covered.*
- *The Service Provider must have facilities required as per the specification and be compatible with the international standards.*

#### **LOCATION**

National

**Contact Person:**  
**Brenda Dibetsoe**  
**Tel: (012) 311-3086**  
**Fax: (012) 311 1290**  
**e-mail: dibersb@telkom.co.za**

**DOCUMENT FEE: R200-00**

Tender No	Quantity	Suppliers/Services	Due 11:00
RFB116/04	N/A	<p><b><u>DESCRIPTION:</u></b></p> <p>Recording Studios for Call center Announcements.</p> <p><b><u>SCOPE:</u></b></p> <p>The Call Centre Management team is responsible for recordings and announcements on various Call Centers within Telkom (10210, 10212, 10217, 10219, 1023, 1025, and 1028). These announcements assist customers as a source of information and also responsible for the announcements on the Telkom Network (AVS).</p> <p><b><u>PURPOSE:</u></b></p> <p>The objective of this project is to create a selection of approved Recording Studios to assist in the professional recording of announcements. This will ensure that Telkom SA is presented with both, competitive prices and recordings/announcements of excellent standards.</p> <p><b>CRITICAL CRITERIA</b></p> <p>Supply samples with the tender (quality is critical) – The following announcement:</p> <p><b>“Welcome to Telkom Internet. To help us assist you with your query, please have your username or e-mail address ready”,</b> needs to be recorded and provided as a sample to Telkom in the required Vox and Wav file formats.</p> <p><b><u>SERVICE LOCATION:</u></b> Nationwide</p> <p><b>CONTACT PERSONS:</b> Ratile Motlhoioa  <b>TEL</b> : (012) 311-2108  <b>DOCUMENT FEE :</b> R200.00</p>	2004-12-20

TENDER NR.	QUANTITY	SUPPLIER AND SERVICE DETAILS	DUE DATE AND TIME
RFB 118/04		<p><b><u>DESCRIPTION</u></b> Corporate Identity, as per attached scope of work.</p> <p><b><u>PURPOSE</u></b> To support Telkom in managing the Corporate Identity to the advantage of the Company.</p> <p><b><u>NOTE ON LOCATION</u></b> <b><u>CRITICAL CRITERIA</u></b> Companies NOT Gauteng based, may be excluded.</p> <p><b><u>BIDDERS CONFERENCE</u></b> 7 December 2004, at Telkom Towers North, 1<sup>st</sup> Floor Strelitzia Conference room.</p> <p><b>Contact Person: Elmarie Steynberg</b></p> <p><b>Tel: (012) 311-3617</b> <b>Fax: (012) 311-1290</b> <b>E-mail: steynbe@telkom.co.za</b></p> <p><b>DOCUMENT FEE: R200-00</b></p>	<p><b>2004/12/20</b></p> <p><b><u>11H00</u></b></p>

