



## BID PUBLICATION

### RFB 020/07 PROVISION OF MANAGEMENT SERVICES FOR THE EMPLOYEE ASSISTANCE PROGRAM (EAP)

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Closing date & Time:	2007.05.31 @ 11H00
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Document Fee:	R50.00

### **SCOPE:**

Telkom wish to invite potential Bidder/s to bid for the provision of Management Services for the Employee Assistance Program (EAP).

### **CRITICAL CRITERIA REQUIREMENTS:**

The following Critical Criteria will apply for the evaluations of this bid document. Non-compliance to these criteria shall invalidate your bid response.

1. Set Aside for Black Companies and preference given to a Service Provider/s with thirty five percent (35%) or more Black female equity ownership;
2. Three (3) years experience in the Management of an Employee Assistance Program (EAP);
3. Registration with Health Professionals Council of South Africa (HPCSA) and/or South African Council of Social Service Providers (SACSSP);
4. The Bidder is required to have a reliable and reputable panel of Psychologists and Social Workers in all the nine (9) RSA provincial regions



5. The Bidder must accept and indicate the willingness to travel to the most remote and rural areas, within the Provinces of the Republic of South Africa.

6. Job Requirements:

The Bidder/s must agree to provide a dedicated Clinical Psychologist who will be situated at the SHE Corporate domicile offices in Pretoria, for a minimum period of seventy two (72) hours per month (18 hours a week of at least 3 days at 6 hours each).

7. Full Compliance to the Commercial Conditions

**NB:** For the purpose of evaluations, the Bidder/s' response/s must contain full supporting information and documents as reference.

**BIDDER'S CONFERENCE:**

**Date:** 21 May 2007 (Monday)

**Venue:** Telkom SA Limited  
152 Proes Street  
Telkom Tower North building  
First (1<sup>st</sup>) Floor, Protea Conference Room  
Pretoria

**Time:** 09:00am till 12:00am

**LOCATION:**

The services are required on a national basis, in all the nine (9) South African provincial regions.

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