



## Telkom Tenders

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### **RFB 0100/2008 FOR THE PROVISION OF PRE-FORMED ACCOUNT PAPER FOR TELKOM AND FASTNET AS WELL AS TELKOM SALARY ADVICE SLIPS FOR A PERIOD OF THREE (3) YEARS.**

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Publish date : 2008/08/18  
 Closing date & Time : 2008/09/08 @ 11:00  
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 Cost of document : R 50.00

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#### **Scope:**

Telkom requires service provider/s to provide preformed account paper as per specification for Telkom and Fastnet as well as Telkom salary advice slips, which must be delivered to Cape Town and Pretoria as and when required.

#### **Critical Criteria**

The following critical criteria will be used to evaluate the request:

1	<p>The Bidder must have an 8-colour printing press to enable it to produce the following logos : (A copy of the three (3) logos will be provided with the RFB).</p> <ul style="list-style-type: none"> <li>i) Telkom Logo</li> <li>ii ) Proudly South African Logo</li> <li>iii ) Fifa World Cup Logo</li> </ul> <p><i>Samples of the above logos which were printed on the 8-colour printing press must be submitted with the bid response.</i></p>
2	<p>The Bidder must have in-house printing facilities at its premises/factory and no subcontracting or agent will be considered for this bid process.</p> <p><i>The Bidder must confirm on its company letterhead, which must be signed by the Managing Director or designated authorized person, that it is the manufacturer of the product.</i></p>
3	<p>The Bidder must have 2-3 years previous experience in this type of printing work.</p> <p><i>Bidder must provide names and contact details of current or previous companies where similar work has been done.</i></p>
4	<p>This is a set aside for fifty one percent (51%) and more effective black ownership. Preference will be given to Bidder/s with female shareholding.</p> <p>Set aside is a special condition that gives preference in the procuring of goods and services to Black suppliers. A Black supplier shall be a natural person or legal entity that is bona-fide materially owned and controlled by South African Blacks, who are commercially active on an ongoing basis to add commercial value and is certified as such by Telkom. The Black supplier shall be the registered legal entity that is 51% and above owned and managed by blacks. Black management control shall mean Black executive directors, managers, members including partners who possess authority to change and influence material decisions in the business.</p>



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<p><b><i>The following documentary proof is required to substantiate compliance to the criteria.</i></b></p> <p><i>Detailed breakdown of shareholding in the format as specified in RFB.</i></p> <p><i>Designated Groups-Please list all beneficiaries in the Designated Groups.</i></p> <p><i>Company registration document</i> <i>Certified copy of latest valid shareholders certificate</i> <i>Certified copy of Shareholders agreement</i> <i>Founding Statement in case where the company is a close corporation</i> <i>Organization structure(Shareholding structure)</i></p>
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### BIDDERS' CONFERENCE

**The Bidders conference is not compulsory.**

DATE : 29 AUGUST 2008  
TIME : 10:00 –12:00  
VENUE: TELKOM SA  
TELKOM TOWER NORTH  
152 PROES STREET  
PRETORIA

### COLLECTION OF BID DOCUMENT

The bid document can be obtained from Telkom's Tender Office at the following address:

Attention: Marietjie Mattheus  
179 Proes Street  
Pretoria  
0002  
Telephone No.: 012 311 3009