



## **Telkom Tenders**

**RFP : PROJ\_00002 : 2013 - TO PROVIDE FIELD MARKETING SERVICES TO TELKOM**

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Publish Date : 8 February 2013  
Closing Date : 7 March 2013  
Time : 11:00  
Contact Person : Lynnette van den Berg  
Telephone : 012 311 3538  
E-mail : vdbergl@telkom.co.za  
Document Cost : R50

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### **Description:**

This requirement is for a supplier to provide suitably qualified and experienced field marketing resources on a full managed services basis to support the Telkom Direct Stores and Telkom's external sales channels.

The mandate for these resources will be to handle all aspects of outlet management. The primary purpose of outlet management will be to drive sales of Telkom's products and services at store level.

The supplier will also be responsible for the tactical execution of promotions and merchandising through the external sales channels.

### **1. Critical Criteria**

The following critical criteria will apply for evaluation of this RFP. Non-compliance to these criteria or no supporting documentation supplied with this RFP response will invalidate your tender:

### **1.1 Black Economic Empowerment**

At the Closing Date of the tender, the Respondent must have a valid B-BBEE recognition certificate evidencing a minimum level 4 (four) or better BEE status issued by an approved IRBA registered auditor or SANAS accredited verification agency. A valid IRBA or SANAS accredited certificate must be attached to the tender response.

#### **ONLY VALID IRBA OR SANAS ACCREDITED CERTIFICATES WILL BE ACCEPTED AS PROOF OF B-BBEE STATUS.**

Companies with annual turnover of less than R5 million: A letter from Independent Auditor/Accountant confirming the company's annual turnover and the percentage (%) of effective Black shareholding in the company is required. A Valid Independent Auditor / Accountant letter must be attached to the bid response.

### **1.2 SHE**

1.2.1 The bidder shall comply by signing the Agreement on Occupational Health and Safety in Terms of Section 37.2 of the Occupational Health and Safety Act 85 of 1993 as amended.

1.2.2 The bidder shall comply by submitting a valid, at the bid closing date, a Letter of Good Standing from the Compensation Commissioner

### **1.3 SARS TAX CERTIFICATE**



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The Bidder shall provide a valid SARS Tax certificate to be maintained by the Bidder up to the award of the Bid and contract duration.

### **2. Bid Document Collection**

The bid document can be collected from the Telkom Tender Office at the following address:

Telkom Tender Office (below the overhead bridge) on the lower ground floor, 179 Johannes Ramokhoase Street (formally known as Proes Street), Pretoria

Contact Person: Benji Ramatlakana

Contact details: **(012) 311 3364**

### **3. Bidder's conference ( NON- Compulsory)**

Date: 18 February 2013

Venue: Telkom Tower North Building

Sterlitzia Conference Room

1<sup>st</sup> floor

179 Johannes Ramokhoase Street

Pretoria

Time: 13:30

**Please note:** Bidders are requested to arrive 30 minutes prior to the scheduled time to be signed in.