



Telkom Tenders

ERRATUM: RFP00002/2013 TELKOM'S MANAGED PRINT OPERATIONS AND ASSOCIATED SERVICES

Publish Date : **08 August 2013**
 Closing Date : **20 September 2013**
 Time : 11h00
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 Document Cost : R50

Description:

The purpose of this request for tender ("RFP") is to solicit tenders from interested parties ("Respondents") to enable Telkom to manage its printing operations and associated services, as specified in this RFP.

Telkom wants to partner with a printing provider who will take full responsibility for Telkom's existing in-house printing, enveloping, pamphlet inserting, and delivery/mailing (including electronic delivery such as email, mms, etc) function including staff and optionally existing equipment. Telkom is therefore requesting proposals from vendors to demonstrate innovative commercial models to establish such a partnership.

1. Pre-Qualification Criteria

PRE-QUALIFICATION CRITERIA	NAME OF THE DOCUMENT TO BE SUBMITTED	NON-SUBMISSION SHALL RESULT IN DISQUALIFICATION?
<p>As at the closing date of this RFP, the Respondent must have a valid B-BBEE recognition certificate issued by an approved IRBA registered auditor or a SANAS accredited verification agency. A valid IRBA or SANAS accredited certificate must be attached to the tender response.</p> <p>If a Respondent qualifies as an Exempted Micro Enterprise (EME), a letter from its auditors or accounting officer must be submitted to verify accredited EME and percentage of black ownership as required in terms of B-BBEE legislation.</p> <p>Refer to clause 9.16 below to ensure the correct B-BBEE documents are</p>	<p>VALID CERTIFIED IRBA OR SANAS ACCREDITED CERTIFICATE</p> <p>OR</p> <p>LETTER FROM AUDITORS OR ACCOUNTING OFFICER AS REQUIRED IN TERMS OF B-BBEE LEGISLATION (FOR EME's ONLY)</p>	<p>NO – Please submit a certified copy of a valid certificate.</p> <p>Failure to submit the required B-BBEE documentation will result in service providers scoring zero for B-BBEE.</p>



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submitted by a Respondent under this tender.		
As at the closing date of this RFP, the Respondent must have a valid SARS Tax certificate. A valid SARS certificate must be attached to the tender response.	VALID ORIGINAL SARS TAX CERTIFICATE	YES – Please submit a valid original certificate.
The following required documentation to be properly completed, signed and submitted by a Respondent.	PRO FORMA AUTHORITY FOR SIGNATORY	YES – Please submit an original signed document.
	DECLARATION BY RESPONDENT	YES – Please submit an original signed document.
	TELKOM LEGAL TERMS AND CONDITIONS FOR THE CLOUD COMPUTING SOLUTION	YES – Please submit an original signed document.
	DECLARATION OF INTEREST	YES – Please submit an original signed document.
	SUPPLIER'S CODE OF CONDUCT	YES – Please submit an original signed document.
		TAXATION QUESTIONNAIRE AND DECLARATION
PREVENTION OF FRAUD & CORRUPTION QUESTIONNAIRE		YES – Please submit an original signed document.
AGREEMENT ON OCCUPATIONAL HEALTH AND SAFETY IN TERMS OF SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT 85 OF 1993 (AS AMENDED)		YES – Please submit an original signed document.
DUE DILIGENCE QUESTIONNAIRE		YES – Please submit an original signed document.
INTERNATIONAL TRADE REQUIREMENTS		YES – Please submit an original signed document.
This RFP and all the required documents listed herein must be submitted timeously and must be properly completed and duly executed by the duly authorised signatory of a Respondent.		YES – Please submit all original and/or certified signed documentation as indicated in this RFP.



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2. Bid Document Collection

The bid document can be collected from the Telkom Tender Office at the following address:

**179 Proes Street, Telkom Tower South,
Lower Ground Floor**

Contact Person: Benji Ramatlakana
Contact details: **(012) 311 3364**